



OL PEJETA DEPARTMENTAL INTERNSHIP NEEDS 2018

DEPARTMENT	EXPECTATIONS/TASKS	PERIOD
TOURISM	<p>1. Sweetwaters Chimpanzee Sanctuary –receiving and guiding visitors through the Sanctuary</p> <ul style="list-style-type: none"> • Primate conservation and tourism (why the sanctuary is unique) • Understanding the roles of sanctuaries as avenue for conservation education • Assist in hosting school groups (at the view platform, river trails and Information Centre) <p>2. Morani Information Center - Receiving and guiding visitors through the information concerning the conservancy and its wildlife</p> <ul style="list-style-type: none"> • Assist in hosting of the school groups at information centers and Baraka platform • Understanding conservation education and visitors experience • Assist in engaging visitors in getting their feedback on their experience at ol pejeta conservancy <p>3. Tour Guiding – Nature interpretation to visitors through conservation and game drive activities.</p> <p>4. Rongai Gate</p> <ul style="list-style-type: none"> • Receiving guests at the gate and a chance to understand the essential role of staff (gate) as the gate is first key contact point with visitors. • Directing guests based on the map etc • A chance to practice customer care/ communication skills <p>5. Tourism Office - Understanding the booking /reservation and check in and out process and systems</p> <ul style="list-style-type: none"> • Conservation Education –through school tours guiding ,tree planting programs and conservation in action program for students 	<ul style="list-style-type: none"> • January to April 2018 • May to August 2018 • September to December <p>NB: 2 slots available in each session</p>
LOGISTICS	<ul style="list-style-type: none"> • One mechanic • One electrician • One plant operator 	<ul style="list-style-type: none"> • Jan to March 2018 • April to June 2018 • July to September 2018 • October to December 2018
LIVESTOCK PRODUCTION	<ul style="list-style-type: none"> • One intern • One attaché 	<ul style="list-style-type: none"> • Between June and August 2018

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HUMAN CAPITAL	<ul style="list-style-type: none"> Data entry and general administration Updating general files and audit Assist in Housing occupancy audit Recruitment database Scanning and emailing HC documents Assist in designing an issuance of staff IDs 	<ul style="list-style-type: none"> January to April 2018 May to August 2018 September to December 2018
ENTERPRISE	<ul style="list-style-type: none"> Front office- reservation/hostess F&B food production F&B Sales and service F&B sales and stores House keeping Shop sales 	<ul style="list-style-type: none"> 1st March - 31st May 2018 (Application deadline 1st Feb 2018) 1st June - 31st August 2018 (Application deadline 1st May 2018) 1st October - 31st December 2018 (Application deadline 1st September 2018)
COMMUNITY DEVELOPMENT PROGRAMMES	<ul style="list-style-type: none"> Two students per year 	<ul style="list-style-type: none"> Jan to March 2018 May to August 2018 September to November 2018
ECOLOGICAL MONITORING/ WILDLIFE CONSERVATION	<ul style="list-style-type: none"> Assist in monitoring pasture, critical habitats and exclusion zones. Assist in monitoring activities that determine population status and trends of selected species and their thresholds regularly cross checked against monitoring and census data. Assisting in building up and maintenance of central database containing repeatable data on status and threats to produce trend information. PR and tourism support i.e. pictures from the field and reports. Assist with camera trapping activities at the corridors and establish, maintain and analyze movement across existing corridors using spoor data. Assist in creation of ID catalogues for select species . 	<ul style="list-style-type: none"> Applications to be processed on a rolling basis